

SUWANNEE VALLEY TRANSIT AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
SUWANNEE VALLEY TRANSIT AUTHORITY
1907 VOYLES ST, SW
LIVE OAK, FL 32064

TENTATIVE AGENDA FOR REGULAR SCHEDULED BOARD MEETING
MONDAY, AUGUST 8, 2022
6:00 P.M.

Invocation

Pledge to American Flag

ATTENTION:

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of Chairman's, or designee's, signature on all associated documents.
- Speakers from the audience will be allowed three (3) minutes to speak on items listed within this agenda following recognition by the Chairman and must speak from the podium. Comments must be limited to items listed on the agenda and speakers may only make one (1) trip to the podium regarding each item they wish to speak on.
- For general updates or questions regarding SVTA business contact the Administrator during regular business hours (386) 362-5332.

APPROVAL OF MINUTES:

➤ May 9, 2022 Regular Meeting

Page 1-5 **Chairman Don Hale**

CONSENT:

PROCLAMATIONS AND PRESENTATIONS:

TIME SPECIFIC ITEMS:

2020/2021 Audit Report

**Richard Powell
Powell & Jones, CPA**

BOARD ITEMS:

BOARD ATTORNEY ITEMS:

ADMINISTRATOR'S COMMENTS AND INFORMATION:

SUWANNEE VALLEY TRANSIT AUTHORITY
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STAFF REPORTS:

- Financial Update (Profit & Loss) Page 6-10 Cinda Foster
- Check Write (Hand Out)

GENERAL INFORMATION:

Discuss with possible Board action and adoption:

- 2021/2022 Budget Amendments Page 11-13 Chairman Don Hale

Public Concerns and Comments:

(Filling out a Comment Card required, and forward to Chairman. Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman and must speak from the podium - one (1) trip to podium.)

Board Members Inquiries, Requests and Comments:

Informational Items:

- | | |
|-----------------------------------|------|
| a. Complaints/Commendations | NONE |
| b. Compensatory time spread sheet | NONE |

Larry Sessions

Upcoming meeting: November 14, 2022 at 6:00 P.M.



MINUTES
of the
GOVERNING BOARD OF DIRECTORS

6:00 p.m.

OPENING AND INVOCATION:

The Governing Board of Directors of the Suwannee Valley Transit Authority met on the above date and time for a regular meeting.

Chairperson Don Hale called the meeting to order at 6:00 p.m. and asked Commissioner Brown to lead the invocation, followed by the Pledge of Allegiance to the Flag of the United States of America.

ATTENDING:

The following Board members were present: Chairperson Don Hale and Commissioners Rocky Ford, Tim Murphy, and Robert Brown. Commissioners Travis Land and Josh Smith were not present.

Also present were Administrator Larry Sessions, Board Attorney Hal A. Airth, Board Secretary Eric Musgrove, Cinda Foster, and Monica Marquardt.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the January 31, 2022 Regular Meeting.

Commissioner Brown moved to approve the minutes of the January 31, 2022 Regular Meeting as written. Commissioner Ford seconded, and the motion carried unanimously (4-0).

STAFF REPORTS:

The second item on the agenda was to hear a financial update.

Mrs. Foster noted that the financial update was in the Board’s agenda packet and then briefly referenced the profit and loss sheet.

Administrator Sessions pointed out that fuel and insurance were some of the highest expenses and added that the budget for the upcoming fiscal year would be higher due to those increases. He also noted that ridership had increased from approximately 2,000 to nearly 2,500 per month, while he continued to advertise for more riders.

After questioning, Administrator Sessions stated that Hamilton County and North Florida College were working on setting up a ride program.

Brief discussion ensued on the financial reports.

GENERAL BUSINESS:

The third item on the agenda was to discuss, with possible Board action and adoption, the following items:

- A) Trip and Equipment Grant – Resolution No. 2022-01

Administrator Sessions read the proposed resolution into the record.

Commissioner Ford moved to approve a Trip and Equipment Grant – Resolution No. 2022-01. Commissioner Murphy seconded, and the motion carried unanimously (4-0).

- B) Shirley Conroy Capital Assistance Grant – Resolution No. 2022-02

Administrator Sessions read the proposed resolution into the record, adding that normally the grant did not require matching funds and had allowed SVTA to purchase several vehicles over the years.

Commissioner Ford moved to apply for the Shirley Conroy Capital Assistance Grant – Resolution No. 2022-02. Commissioner Brown seconded, and the motion carried unanimously (4-0).

- C) 2022/2023 Budget – Resolution No. 2022-03

Administrator Sessions stated that the proposed expenditures in the budget were \$2,952,465.95, although he did not anticipate spending the entire amount. He then discussed aspects of the budget, including funding from State and Federal sources, and noted that revenue (including grants for construction, renovations, and parking lot paving) could be as much as \$6,165,469.95.

Chairman Hale read the proposed resolution into the record.

Commissioner Murphy moved to adopt the 2022/2023 budget – Resolution No. 2022-03. Commissioner Brown seconded, and the motion carried unanimously (4-0).

D) Open Auditor RFQs

Administrator Sessions opened the sealed bids, noting that the request was submitted through the DemandStar online procurement website.

The first bid was from James Moore and Company of Gainesville for \$20,000 in the first fiscal year, with an increase of \$1,000 each year for five years (total five-year cost of \$110,000).

The second bid was from Powell and Jones, Lake City for \$29,800 in the first fiscal year, with an increase to \$30,700 the second year and \$1,000 more each year for the following years (total five-year cost of \$158,600).

Discussion ensued on past experience and pricing with both companies.

It was noted that James Moore and Company could charge extra for professional services throughout the year, and the “total cost” was not actually their total cost. Past experience had shown that James Moore had regularly charged for extra professional services during their previous tenure with SVTA which had added substantially to their price.

After questioning, Administrator Sessions stated that the bid was advertised as a flat annual fee only.

Commissioner Ford moved to accept the RFQ for auditing services from Powell and Jones for a five-year total of \$158,600, noting that James Moore and Company had failed to meet the specifications for a flat annual rate as requested in the advertisement. Commissioner Murphy seconded, and the motion carried unanimously (4-0).

E) Bid opening on construction project

Administrator Sessions opened the sealed bids for resurfacing (repaving) the SVTA parking lot.

The first bid was from Anderson Columbia Company of Lake City for \$229,213.

The second bid was from Live Oak Management Group of Live Oak for \$198,656.

Brief discussion ensued on the specifics of the bids.

Commissioner Ford moved to accept the construction project bid for resurfacing (repaving) the SVTA parking lot from Live Oak Management Group of Live Oak for \$198,656. Commissioner Murphy seconded, and the motion carried unanimously (4-0).

GENERAL BUSINESS:

The fourth item on the agenda was public concerns and comments. (Filling out a Comment Card required and forwarded to the Chairperson. Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairperson and must speak from the podium – one (1) trip to the podium).

There were none.

The fifth item on the agenda was Board Members' inquiries, requests, and comments.

There were none.

INFORMATIONAL ITEMS:

Administrator Sessions noted that there were no complaints and stated that compensatory time was fine.

After questioning, Administrator Sessions stated that a rider that had previously complained about a wheelchair incident had not made any further complaints since the video of the incident proving that it was through no fault of SVTA had been shown to her.

Brief discussion ensued on the incident.

Chairman Hale noted that the next meeting was on August 8th at 6 p.m.

Administrator Sessions further discussed ridership.

Chairman Hale noted that many people familiar with public transportation were moving into the area from large cities but might not know about SVTA.

Discussion ensued on public transportation and other ridership opportunities.

ADJOURNMENT:

Commissioner Ford moved to adjourn the meeting. Commissioner Brown seconded, and the motion carried unanimously (4-0).

There being no further business to discuss, the meeting adjourned at 6:50 p.m.

Approved and adopted the _____ day of _____, 2022

Eric Musgrove
Secretary to the Board

Don Hale
Chair, Board of Directors

Suwannee Valley Transit Authority
Profit & Loss
 May through July 2022

	May - Jul 22
Ordinary Income/Expense	
Income	
0280005 · SVTA Farebox	37,917.39
0683050 · Bank Interest	24.09
0984080 · Local Government Participation	14,676.50
1184201 · Motor Fuel Tax Refund	2,678.95
1285000 · 5311 - Operating	198,624.38
1385015 · 5310 - Capital	107,621.12
1485045 · Shirley Conroy Grant - Capital	71,338.00
1685000 · Commuter Assistance Grant	4,486.78
1780140 · Operational Donations	1,600.00
1984200 · Sale of Equipment - Maint	603.87
3484202 · Paypal Convenience Fee Revenue	50.00
3584203 · Insurance Proceeds	30,466.34
83080 · TD Commission-Operating	95,652.42
Total Income	565,739.84
Gross Profit	565,739.84
Expense	
Administration Expenses	
95010 · Administration Wages	33,827.49
95025 · Admin Fringes	
95020 · Admin FICA	1,999.80
95030 · Admin Retirement	
0795030 · Admin Retirement - TD	2,972.25
1295030 · Admin Retirement - 5311	2,972.27
Total 95030 · Admin Retirement	5,944.52
95040 · Admin Group Insurance	
0795040 · Admin Group Ins - TD	2,455.72
1295040 · Admin Group Ins - 5311	1,475.66
Total 95040 · Admin Group Insurance	3,931.38
95070 · Admin Medicare	467.70
Total 95025 · Admin Fringes	12,343.40
Total Administration Expenses	46,170.89
Operation Expenses	
Operations FICA	3,819.50
Operations Medicare	866.00
66000 · Payroll Expenses	
66010 · Payroll Fees	1,298.86
Total 66000 · Payroll Expenses	1,298.86
90010 · Operations Wages	63,910.30
90011 · Operation Fringes	
90030 · Operations Retirement	
0790030 · Operations Retirement - TD	6,161.49
1290030 · Operations Retirement - 5311	6,161.51
Total 90030 · Operations Retirement	12,323.00
90040 · Operations Group Insurance	
0790040 · Operations Group Ins - TD	8,984.77
1290040 · Operations Group Ins - 5311	5,054.14
Total 90040 · Operations Group Insurance	14,038.91
Total 90011 · Operation Fringes	26,361.91

Suwannee Valley Transit Authority
Profit & Loss
 May through July 2022

	May - Jul 22
95500 · ADS & Subs & Dues	
95501 · Advertising Expense	
Ads & Subscriptions - 5311	-14.99
0795501 · Ads & Subscriptions - TD	183.97
Total 95501 · Advertising Expense	168.98
Total 95500 · ADS & Subs & Dues	168.98
96010 · Office Supplies	
0796010 · Office Supplies - TD	1,310.81
1296010 · Office Supplies - 5311	857.11
96010 · Office Supplies - Other	180.71
Total 96010 · Office Supplies	2,348.63
96020 · Postage Expense	
0796020 · Postage Expense - TD	72.16
1296020 · Postage Expense - 5311	72.16
Total 96020 · Postage Expense	144.32
96510 · Office Maintenance	
0796510 · Office Maintenance - TD	975.00
1296510 · Office Maintenance - 5311	975.00
96511 · Pest control	
0796511 · Pest Control - TD	144.00
Total 96511 · Pest control	144.00
Total 96510 · Office Maintenance	2,094.00
96525 · Computer Expense	
96520 · Computer Maintenance	
0796520 · Computer Maint - TD	5,837.68
1296520 · Computer Maint - 5311	5,337.70
Total 96520 · Computer Maintenance	11,175.38
97520 · Computer Supplies	
0797520 · Computer Supplies - TD	1,001.82
1297520 · Computer Supplies - 5311	1,001.82
Total 97520 · Computer Supplies	2,003.64
Total 96525 · Computer Expense	13,179.02
97010 · Insurance	-1,024.00
97020 · Telephone	
97021 · Office Lines	
0797021 · Office Lines - TD	1,649.32
1297021 · Office Lines - 5311	1,645.29
Total 97021 · Office Lines	3,294.61
97022 · Cell Phones	
0797022 · Cell Phones - TD	876.71
1297022 · Cell Phones - 5311	876.73
Total 97022 · Cell Phones	1,753.44
97023 · Internet Service	
0797023 · Internet Service - TD	1,031.10
1297023 · Internet Service - 5311	1,031.10
Total 97023 · Internet Service	2,062.20
Total 97020 · Telephone	7,110.25

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Suwannee Valley Transit Authority

Profit & Loss

May through July 2022

08/01/22

Accrual Basis

	May - Jul 22
97042 - Accounting	
0797042 - Accounting and Auditing - TD	14,500.00
1297042 - Accounting and Auditing - 5311	14,500.00
Total 97042 - Accounting	29,000.00
97060 - Utilities	
97061 - Electricity	
0797061 - Electricity - TD	724.38
1297061 - Electricity - 5311	724.40
Total 97061 - Electricity	1,448.78
97062 - Water & Sewage	
0797062 - Water & Sewage - TD	316.30
1297062 - Water & Sewage - 5311	316.31
Total 97062 - Water & Sewage	632.61
Total 97060 - Utilities	2,081.39
97071 - Equipment Lease - Operations	
Equipment Rental - 5311	595.38
0797071 - Equipment Lease - TD	100.01
Total 97071 - Equipment Lease - Operations	695.39
97072 - Lot Rental	200.00
97530 - Penalties and Interest	
0797530 - Penalties & Interest - TD	10.95
0797531 - Late Fees	36.35
Total 97530 - Penalties and Interest	47.30
97540 - Paypal Service Fee	25.82
98021 - Building Maintenance Operations	
0798021 - Operations Build Maint - TD	99,328.00
1298021 - Operations Building Maint - 531	99,328.00
Total 98021 - Building Maintenance Operations	198,656.00
Total Operation Expenses	350,983.67
Shop Expenses	
90015 - Shop Wages	32,021.40
90024 - Shop Fringes	
90022 - Shop FICA	1,872.59
90035 - Shop Retirement	
0790035 - Shop Retirement - TD	2,851.79
1290035 - Shop Retirement - 5311	2,851.81
Total 90035 - Shop Retirement	5,703.60
90045 - Shop Group Ins	
0790045 - Shop Group Ins - TD	3,372.37
1290045 - Shop Group Ins - 5311	1,106.75
Total 90045 - Shop Group Ins	4,479.12
90075 - Shop Medicare	437.94
Total 90024 - Shop Fringes	12,493.25
90060 - Uniforms	
0790060 - Uniforms - TD	1,673.19
Total 90060 - Uniforms	1,673.19

Suwannee Valley Transit Authority

Profit & Loss

May through July 2022

08/01/22

Accrual Basis

	May - Jul 22
90505 · Fuel	
90510 · Gas Expense	
0790510 · Gas Expense - TD	20,765.54
1290510 · Gas Expense - 5311	20,765.59
Total 90510 · Gas Expense	41,531.13
90520 · Diesel Expense	
0790520 · Diesel Expense - TD	391.36
1290520 · Diesel Expense - 5311	391.38
Total 90520 · Diesel Expense	782.74
Total 90505 · Fuel	42,313.87
91020 · Parts	
0791020 · Parts - TD	4,363.79
1291020 · Parts - 5311	3,868.99
Total 91020 · Parts	8,232.78
91540 · Shop Supplies	
0791540 · Shop Supplies - TD	834.93
1291540 · Shop Supplies - 5311	834.94
Total 91540 · Shop Supplies	1,669.87
91550 · Janitorial Supplies	
0791550 · Janitorial Supplies - TD	214.89
1291550 · Janitorial Supplies - 5311	214.89
Total 91550 · Janitorial Supplies	429.78
96021 · Shipping	
0796021 · Return Freight	725.00
Total 96021 · Shipping	725.00
97070 · Equipment Rental	
0797070 · Equipment Rental - TD	285.00
Total 97070 · Equipment Rental	285.00
Total Shop Expenses	99,844.14
Transportation	
Transportation FICA	4,629.56
Transportation Medicare	1,059.53
0747043 · Drug Screening and Prehire	
0797043 · Drug Screening & Prehire - TD	673.25
Total 0747043 · Drug Screening and Prehire	673.25
90000 · Transportation Wages	82,591.77
90005 · Transportation Fringes	
90036 · Transportation Retirement	
0790036 · Transportation Retirement - TD	6,149.09
1290036 · Transportation Retirement 5311	6,149.10
Total 90036 · Transportation Retirement	12,298.19
90046 · Transportation Group Insurance	
0790046 · Transportation Group Ins - TD	7,078.77
1290046 · Transportation Group INS - 5311	4,426.99
Total 90046 · Transportation Group Insurance	11,505.76
Total 90005 · Transportation Fringes	23,803.95

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08/01/22
Accrual Basis

Suwannee Valley Transit Authority
Profit & Loss
May through July 2022

	May - Jul 22
90061 · Driver Uniforms	
0790061 · Driver Uniforms - TD	325.99
Total 90061 · Driver Uniforms	325.99
Total Transportation	113,084.05
0797040 · Professional Services Gen - TD	1,840.00
91520 · Repairs & Maintenance	
0791520 · Repairs & Maintenance - TD	187.00
1291520 · Repairs & Maintenance - 5311	187.00
Total 91520 · Repairs & Maintenance	374.00
97050 · Travel	
0797050 · Travel - TD	0.00
Total 97050 · Travel	0.00
97510 · Miscellaneous Expenses	
0797511 · Miscellaneous	12.00
Total 97510 · Miscellaneous Expenses	12.00
98260 · Interest Expense	913.17
Total Expense	613,221.92
Net Ordinary Income	-47,482.08
Net Income	-47,482.08

Suwannee Valley Transit Authority
Fiscal Year 2022 Operating Budget

Fiscal Year 2021-2022 Budget - Revenues	Approved FY 2022	Actual Jun-22	Projected Sep-22	Budget Amendment	Amended Budget
Hazard Mitigation Grant	\$0.00	\$5,983.64	\$5,983.64	\$5,983.64	\$5,983.64
Farebox	\$30,331.00	\$24,076.50	\$31,299.45	\$968.45	\$31,299.45
Development Services	\$87,148.00	\$74,809.10	\$97,251.83	\$10,103.83	\$97,251.83
Disability Determinations	\$0.00	\$164.80	\$164.80	\$164.80	\$164.80
Ryan White Foundation	\$94.00	\$441.69	\$459.72	\$365.72	\$459.72
SREC Jasper Meal Riders	\$25,000.00	\$20,883.30	\$25,049.96	\$49.95	\$25,049.96
Vocational Rehab	\$2,365.00	\$0.00	\$0.00	-\$2,365.00	\$0.00
Interest Income	\$22.00	\$164.33	\$219.11	\$197.11	\$219.11
Local Participation	\$111,504.00	\$96,827.50	\$111,504.00	\$0.00	\$111,504.00
Motor Fuel Use Tax Refund	\$14,411.00	\$13,108.53	\$17,041.08	\$2,630.08	\$17,041.08
Section 5311 Operating	\$750,114.00	\$1,007.24	\$1,007.24	-\$749,106.76	\$1,007.24
5311 Cares	\$577,519.00	\$345,165.41	\$575,275.68	-\$2,243.31	\$575,275.68
5310 Capital	\$0.00	\$107,621.12	\$197,311.52	\$197,311.52	\$197,311.52
Shirley Conroy Grant	\$162,820.00	\$71,338.00	\$162,820.30	\$0.29	\$162,820.30
Commuter Assistance Grant	\$23,792.00	\$13,518.61	\$18,758.42	-\$5,033.58	\$18,758.42
Donations	\$4,973.00	\$15,167.00	\$17,000.00	\$12,027.00	\$17,000.00
Sale of Equipment	\$0.00	\$20,358.11	\$20,500.00	\$20,500.00	\$20,500.00
Refunds	\$0.00	\$30,609.51	\$31,000.00	\$31,000.00	\$31,000.00
Paypal Convenience Fee	\$0.00	\$172.50	\$210.82	\$210.82	\$210.82
TD Commission Operating	\$560,025.00	\$344,098.09	\$409,100.00	-\$150,925.00	\$409,100.00
Section 5339 Capital	\$173,569.00	\$87,110.00	\$87,110.00	-\$86,459.00	\$87,110.00
Total Revenues	\$2,523,687.00	1272624.98	\$1,809,067.57	-\$714,619.44	\$1,809,067.57

**Suwannee Valley Transit Authority
Fiscal Year 2022 Operating Budget**

Fiscal Year 2021-2022 Budget - Expenses	Approved FY 2022	Actual Jun-22	Projected Sep-22	Budget Amendment	Amended Budget
Services					
Ads, Subs, & Dues	\$ 3,679.65	\$ 750.82	\$ 1,001.04	\$ (2,678.61)	\$ 1,001.04
Amazon Prime				0	
Riverbend News				0	
Lake City Reporter				0	
Indeed				0	
FPTA				0	
South Georgia Media				0	
BowStern, LLC - 11250 - Did not count this				0	
Office Maintenance	\$ 7,870.23	\$ 6,020.27	\$ 8,027.04	\$ 156.81	\$ 8,027.04
G. Caldwell Services - 3600				0	
Winsupply				0	
Pioneer Janitorial Service				0	
Shred-It				0	
Computer Maintenance	\$ 33,825.20	\$ 26,360.15	\$ 35,146.92	\$ 1,321.72	\$ 35,146.92
Prehire & Random Drug Screening	\$ 4,263.17	\$ 2,914.35	\$ 3,885.84	\$ (377.33)	\$ 3,885.84
Professional Services - Payroll Expense	\$ 6,484.88	\$ 4,768.02	\$ 6,357.36	\$ (127.52)	\$ 6,357.36
Professional Services	\$ 37,090.30	\$ 3,167.77	\$ 35,000.00	\$ (2,090.30)	\$ 35,000.00
Accounting \$27,500				0	
Eric Musgrove \$1,100				0	
Hal A. Airth \$3,450				0	
Rumberger \$363 Average				0	
Baya Pharmacy - Covid Test				0	
Training				0	
Notary Stamps				0	
Building maintenance	\$ 7,341.84	\$ 1,308.00	\$ 1,743.96	\$ (5,973.88)	\$ 1,743.96
Pest Control	\$ 558.26	\$ 466.00	\$ 621.36	\$ 63.10	\$ 621.36
Materials and Supplies					
Uniforms	\$ 7,589.04	\$ 6,349.34	\$ 8,465.76	\$ 876.72	\$ 8,465.76
Fuel Expense	\$ 88,374.00	\$ 115,928.79	\$ 154,571.76	\$ 66,197.76	\$ 154,571.76
Diesel Expense	\$ 12,859.55	\$ 6,927.55	\$ 9,236.76	\$ (3,622.79)	\$ 9,236.76
Tires & Tubes Expense	\$ 5,230.34	\$ 8,597.59	\$ 11,463.48	\$ 6,233.14	\$ 11,463.48
Parts	\$ 28,818.37	\$ 19,359.33	\$ 25,812.48	\$ (3,005.89)	\$ 25,812.48
Maintenance - Automotive	\$ 15,114.22	\$ 3,025.38	\$ 4,033.80	\$ (11,080.42)	\$ 4,033.80
Lubricants	\$ 2,583.24	\$ 1,941.70	\$ 2,588.88	\$ 5.64	\$ 2,588.88
Shop Supplies	\$ 9,080.48	\$ 5,499.79	\$ 7,333.08	\$ (1,747.40)	\$ 7,333.08
Janitorial Supplies	\$ 1,336.94	\$ 910.35	\$ 1,213.80	\$ (123.14)	\$ 1,213.80
Office Supplies	\$ 5,680.45	\$ 5,084.11	\$ 6,778.80	\$ 1,098.35	\$ 6,778.80
Postage Expense	\$ 724.09	\$ 637.98	\$ 850.64	\$ 126.55	\$ 850.64
Computer Supplies	\$ 1,802.50	\$ 247.88	\$ 330.48	\$ (1,472.02)	\$ 330.48
Return Freight	\$ -	\$ 725.00	\$ 725.00	\$ 725.00	\$ 725.00
Utilities					
Telephone	\$ 14,954.57	\$ 9,915.25	\$ 13,220.28	\$ (1,734.29)	\$ 13,220.28
Cell Phone	\$ 12,265.24	\$ 7,927.09	\$ 10,569.48	\$ (1,695.76)	\$ 10,569.48
Internet Service	\$ 12,123.10	\$ 6,196.91	\$ 8,262.60	\$ (3,860.50)	\$ 8,262.60
Water & Sewage	\$ 3,660.62	\$ 2,755.01	\$ 3,973.32	\$ 312.70	\$ 3,973.32
Electricity	\$ 7,043.14	\$ 5,990.03	\$ 7,986.72	\$ 943.58	\$ 7,986.72
Casualty and Liability					
Property, Liability, & Vehicle Insurance	\$ 53,771.15	\$ 30,591.38	\$ 40,788.48	\$ (12,982.67)	\$ 40,788.48
Auto Insurance \$24,669				0	
Workers Comp Insurance \$27,536				0	
Taxes					
Taxes and Tags	\$ 61.80	\$ 51.15	\$ 68.16	\$ 6.36	\$ 68.16
Miscellaneous					
Other	\$ 76.22	\$ 34.00	\$ 45.36	\$ (30.86)	\$ 45.36
Accident Reports				0	
Donation TD Awareness Day				0	
Operating Debt Service					
Penalties and Interest	\$ 10,371.07	\$ 1,576.30	\$ 2,101.68	\$ (8,269.39)	\$ 2,101.68
Line of Credit				0	
Florida Retirement				0	
Reemployment (Unemployment)				0	

Suwannee Valley Transit Authority
 Fiscal Year 2022 Operating Budget

13

Late Fees				0		
Leases and Rentals				0		
Equipment Rental	\$ 4,279.65	\$ 4,314.85	\$ 5,753.16	\$ 1,473.51	\$ 5,753.16	
Pitney Bowes				0		
Seaman's Aqua				0		
Great American Leasing				0		
Equipment Purchases with Grant Funds				0		
Shirley Conroy (2 Buses)	\$ 162,820.00	\$ 81,420.00	\$ 162,820.00	0	\$ 162,820.00	
5339 (3 Buses)	\$ 173,569.00		\$ 173,569.00	\$ -	\$ 173,569.00	
Travel				0		
Travel	\$ 1,083.56	\$ 270.00	\$ 360.00	\$ (723.56)	\$ 360.00	
Capital Improvements				0		
Parking lot, Flooring, Staging Area	\$ 238,000.00	\$ -	\$ 238,000.00	0	\$ 238,000.00	
Contingency	\$ 319,091.79		\$ 168,596.27	\$ (150,495.52)	\$ 168,596.27	
Total Non-Personnel Expenses	\$ 1,293,477.66	\$ 372,032.14	\$ 1,161,302.75		\$ 1,161,302.75	
Total Personnel Expenses	\$ 1,230,209.34	\$ 1,021,788.19	\$ 1,362,384.25		\$ 1,362,384.25	
Total Expenses	\$ 2,523,687.00	\$ 1,393,820.33	\$ 2,523,687.00		\$ 2,523,687.00	