

# SUWANNEE VALLEY TRANSIT AUTHORITY

SPECIAL MEETING OF THE BOARD OF DIRECTORS  
SUWANNEE VALLEY TRANSIT AUTHORITY  
1907 VOYLES STREET, SW  
LIVE OAK, FL 32064



## **TENTATIVE AGENDA FOR DECEMBER 11, 2025, AT 5:00 P.M.**

**Invocation**  
**Pledge to American Flag**

### **ATTENTION**

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's, or designee's, signature on all associated documents.
- Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on. They shall complete one comment card for each item and submit the card(s) to the Chairman before the meeting is called to order.

### **PUBLIC CONCERNS AND COMMENTS - 3 Minute Limit**

### **CONSENT**

1. Florida Commission for the Transportation  
Disadvantaged Five-Year CTC Designation  
Resolution No. 2025-16

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Candice Kennon  
Monica Marquardt

### **BOARD MEMBER ITEMS**

### **BOARD ATTORNEY ITEMS**

### **GENERAL BUSINESS**

2. Additional Agenda Items. The Chairman calls for additional items.
3. Board Members' Inquiries, Requests, and Comments
4. Administrator's Comments

**Upcoming meeting: January 12, 2026, at 6:00 P.M.**

### **\*\*TENTATIVE\*\* 2026 Meeting Schedule**

<b>January 12<sup>th</sup></b>	<b>August 10<sup>th</sup> (Budget Proposal)</b>
<b>March 9<sup>th</sup></b>	<b>September 14<sup>th</sup></b>
<b>May 11<sup>th</sup></b>	<b>November 9<sup>th</sup></b>
<b>July 13<sup>th</sup></b>	

**2027 January 11<sup>th</sup>**



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November 25, 2025

The Honorable Don Hale, Chair  
Suwannee Valley Transit Authority  
1907 Voyles Street Southwest  
Live Oak, FL 32064-4975

RE: Florida's Transportation Disadvantaged Program -  
Community Transportation Coordinator Designation

Dear Chair Hale:

The designation of Suwannee Valley Transit Authority as the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties expires June 30, 2026. The Florida Commission for the Transportation Disadvantaged requires that the North Central Florida Regional Planning Council recommend the Community Transportation Coordinator designation for Columbia, Hamilton and Suwannee Counties prior to the end of each contract period.

Section 287.057(3) (e) 12, Florida Statutes, allows for contractual services or commodities provided by governmental entities to not be subject to competitive solicitation requirements. Rule 41-2.010 (2), Florida Administrative Code allows the selection of agencies as community transportation coordinators to be negotiated without competitive acquisition upon the recommendation of the designated official planning agency. This recommendation may be made if it is in the best interest of the transportation disadvantaged population residing in Columbia, Hamilton and Suwannee Counties.

If Suwannee Valley Transit Authority is willing to be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for a five-year period effective July 1, 2026, please provide our office with an adopted resolution to that affect. A sample resolution is enclosed for your convenience. We would appreciate receiving the adopted resolution prior to December 31, 2025.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Franson, AICP, Senior Planner, at 352.955.2200, extension 110.

Sincerely,

Scott R. Koons, AICP  
Executive Director

Enclosure

xc: Monica Echevarry, Project Manager - Area 2, Florida Commission for the Transportation Disadvantaged  
Candice Kennon, Administrator, Suwannee Valley Transit Authority

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## RESOLUTION NO 2025-16

**A RESOLUTION OF THE SUWANNEE VALLEY TRANSIT AUTHORITY REQUESTING  
THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
DESIGNATE THE SUWANNEE VALLEY TRANSIT AUTHORITY THE COMMUNITY  
TRANSPORTATION COORDINATOR UNDER FLORIDA'S TRANSPORTATION  
DISADVANTAGED PROGRAM; PROVIDING FOR APPROVAL OF AGREEMENT;  
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the Suwannee Valley Transit Authority is designated by the Florida Commission for the Transportation Disadvantaged as the Community Transportation Coordinator for Florida's Transportation Disadvantaged Program for Columbia, Hamilton and Suwannee Counties;

WHEREAS, the Suwannee Valley Transit Authority has the authority to be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the Suwannee Valley Transit Authority may be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties without a competitive acquisition process if the Designated Official Planning Agency determines that approach is in the best interest of the transportation disadvantaged;

WHEREAS, the Suwannee Valley Transit Authority was created in 1974 for the purpose of operating a public transportation system for Columbia County, Hamilton County and Suwannee County residents;

WHEREAS, the Suwannee Valley Transit Authority has the ability to provide the organizational structure needed to administer and operate public transportation; and

WHEREAS, the Suwannee Valley Transit Authority hereby authorizes the filing and execution of the Memorandum of Agreement by the Chair of the Suwannee Valley Transit Authority as the Registered Agent on behalf of the Suwannee Valley Transit Authority or the Vice-Chair in the Chair's absence with the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE, BE IT RESOLVED BY THE SUWANNEE VALLEY TRANSIT AUTHORITY THAT;

In accordance with Chapter 427, Florida Statutes, the Suwannee Valley Transit Authority requests the Florida Commission for the Transportation Disadvantaged designate the Suwannee Valley Transit Authority the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for a five-year period effective July 1, 2026.

DULY PASSED AND ADOPTED by the Suwannee Valley Transit Authority this \_\_\_\_ day of December, 2025.

ATTEST:

SUWANNEE VALLEY TRANSIT AUTHORITY  
BOARD OF DIRECTORS

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Eric Musgrove, Secretary to the Board

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Don Hale, Chair, Board of Directors

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

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Stephen Mercer, Attorney