SUWANNEE VALLEY TRANSIT AUTHORITY

MONTHLY MEETING OF THE BOARD OF DIRECTORS
SUWANNEE VALLEY TRANSIT AUTHORITY
1907 VOYLES STREET, SW
LIVE OAK, FL 32064

AGENDA

TENTATIVE AGENDA FOR
NOVEMBER 9, 2026, AT 6:00 P.M.

Invocation
Pledge to American Flag

ATTENTION

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's, or designee's, signature on all associated documents.
- Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on. They shall complete one comment card for each item and submit the card(s) to the Chairman before the meeting is called to order.

APPROVAL OF MINUTES

1.	September 14, 2026, Regular Meeting	Pages 1-7	Don Hale
2.	October 14, 2026, Special Meeting	Pages 8-11	Don Hale

PUBLIC CONCERNS AND COMMENTS - 3 Minute Limit

TIME SPECIFIC ITEMS

CONSENT

3.	5310 Grant Resolution #2026-05	Page 12	Monica Marquardt
4.	5311 Grant Resolution #2026-06 (Columbia)	Page 13	Monica Marquardt
5.	5311 Grant Resolution #2026-07 (Hamilton)	Page 14	Monica Marquardt
6.	5311 Grant Resolution #2026-08 (Suwannee)	Page 15	Monica Marquardt
7.	5311 Grant Resolution #2026-09	Page 16	Monica Marquardt
8.	5339 Grant Resolution #2026-10	Page 17	Monica Marquardt

STAFF ITEMS

9.	Financial Update Pending Revenue 2025/2026 Budget Amendments	Pages 18-22	Monica Marquardt

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1907 VOYLES STREET, SW
LIVE OAK, FL 32064

BOARD MEMBER ITEMS

BOARD ATTORNEY ITEMS

DISCUSSION AND ACTION ITEMS

10. 2027 Board Meeting Dates (Tentative) Listed Below Candice Kennon

GENERAL BUSINESS

11. Additional Agenda Items. The Chairman calls for additional items.
12. Board Members' Inquiries, Requests, and Comments
13. Administrator's Comments

Upcoming meeting: JANUARY 11, 2027, at 6:00 P.M.

****TENTATIVE** 2027 Meeting Schedule**
January 11th
March 8th
May 10th
June 14th (Budget Workshop/Proposal)
July 12th
September 13th
November 8th

2028
January 10th

September 14, 2026
Suwannee Valley Transit Authority Conference Room
Live Oak, Florida

MINUTES
of the
GOVERNING BOARD OF DIRECTORS

6:00 p.m.

OPENING AND INVOCATION:

The Governing Board of Directors of the Suwannee Valley Transit Authority met on the above date and time for a regular meeting.

Chairperson Don Hale called the meeting to order at 6:00 p.m. The invocation and Pledge of Allegiance to the Flag of the United States of America were held.

ATTENDING:

The following Board members were present: Chair Don Hale and Commissioners Everett Phillips, James Howell, and Leo Mobley. Commissioner Rocky Ford was not initially present but arrived later. Commissioner Robby Roberson was not present.

Also present were Board Attorney Stephen Mercer, Board Secretary Eric Musgrove, SVTA Administrator Candice Kennon, SVTA employees Monica Marquardt, Nick Furst, and several others, Stew Lilker, and Moses Clepper.

APPROVAL OF MINUTES:

The first item on the agenda was approval of the August 10, 2026, Budget Proposal/Workshop Meeting minutes.

Commissioner Mobley moved to approve the August 10, 2026, Budget Proposal/Workshop Meeting minutes. Commissioner Howell seconded, and the motion carried unanimously (4-0).

TIME SPECIFIC ITEMS:

There were none.

CONSENT:

There were none.

STAFF ITEMS:

The second item on the agenda was to hear a financial update.

Mrs. Marquardt discussed pending revenue, expenses, the Year-To-Date expenses for Fiscal Year 2025-2026, and asked for questions.

Some discussion ensued on the Shirley Conroy grant that only funded one van this year, the lag between expenses and reimbursement, the increased cost of oil, and the 5310 and 5311 grants.

Commissioner Ford arrived at the meeting at 6:09 p.m.

PUBLIC CONCERNS AND COMMENTS:

Mrs. Marquardt noted that she was speaking as a 6-year SVTA employee on her own and not representing SVTA. She was concerned about a comment made at the last meeting suggesting that only drivers should receive raises, as she believed that all staff, including office staff, should be adequately compensated. Mrs. Marquardt compared SVTA salaries with various other governmental entities that she had researched on her own time and asked that the Authority approve the budget with the proposed cost-of-living and merit raises for all staff, since SVTA staff were paid far less than other entities and everyone's job was important.

Ms. Eva Moore, SVTA employee for 13 years as a driver and now communications director, noted her own salary was far less than comparable employees in other governmental offices.

Ms. Paige Milligan, SVTA executive assistant for 2 years, described her duties and those of others in the office and suggested that all employees would benefit from at least the cost-of-living adjustments.

Ms. Kathy Carter, recent SVTA employee, expressed how well the office worked, discussed its positive impact on the community, and asked that the Authority adopt the budget as proposed, with the cost-of-living and merit raises included.

Mr. Clepper appreciated what the employees had said about their work and pay, but added he saw things differently as a private citizen that helped to fund government. He stated that the average salary for citizens in Suwannee County was somewhere around $35,000-$37,000 and noted the 2.8% increase in Social Security benefits. Mr. Clepper stated that 5% was too high and should be comparable to the raises of the County, which was 1% plus $0.50. He added that core inflation was about 2.45% and was concerned with some of the expenses in the proposed budget.

Some discussion ensued on Mr. Clepper's concerns.

Mr. Clepper was also concerned with the attorney's costs and the $1 million contingency.

It was explained that the contingency was a holdover from COVID and had several strings attached to it, and many of the line items were for grants.

Mr. Lilker discussed the difference in the number of employees and amount of budgets between Columbia and Suwannee Counties and SVTA, and that was why SVTA employees were paid less than those counties. He added that raises in the area were far lower than those proposed by the 5% SVTA staff and was also concerned that the Administrator had not been evaluated since her hiring. Mr. Lilker discussed a previous employee who had appealed their lack of unemployment benefits and suggested a policy to not only evaluate the administrator, but also for the administrator to provide merit raises.

Commissioner Mobley defended himself and stated he was taken out of context, as SVTA's budget did not break out employee salaries, as he had wanted, and he did not want only certain people to get raises. He suggested a compensation study.

Discussion ensued on SVTA cost-of-living and merit raises.

Commissioner Ford stated that Columbia County was providing a 3% pay raise for its employees for the upcoming fiscal year.

Commissioner Mobley stated that the 1% plus $0.50 being provided to Suwannee County employees was about the 3% pay raise.

Chairman Hale suggested about a 3% raise and to do the pay compensation study.

Mr. Clepper stated that he liked merit raises but suggested across-the-board 2-3% raises for SVTA employees with the difference of 1-2% set aside for merit raises approved by the Authority.

Chairman Hale noted that the Authority had a budget to approve at tonight's meeting and there was no time to do a compensation study or to set up a policy on merit raises.

Mr. Lilker stated that there were still two weeks left before the next fiscal year and the Authority could call another meeting before October 1 to allow time for a study or policy.

Commissioner Ford stated that he was not a fan of straight 3% raises because it widened the gap between lower- and higher-paid employees.

Discussion ensued on previous County pay compensation studies and of setting the across-the-board raises at a certain percentage.

The general consensus of the Authority was to grant a 2% increase and allow another 1% merit-based raise at the discretion of the Administrator.

Administrator Kennon noted that there had not been position descriptions until she had arrived and there was no way to have evaluations without them.

Discussion continued on raises, comparisons of duties, CDL licenses, compression due to percentage pay increases, merit increases, and retention of employees.

Commissioner Ford moved to grant every SVTA employee (other than the Administrator) a 2% cost-of-living increase and discretion for the Administrator to grant merit increases to individuals upon Authority approval from the 1% salary amount set aside for such purposes. Commissioner Mobley seconded, and after clarification, discussion, that the Authority would receive information on who received merit raises, and

it being noted by Mr. Lilker that there was not a policy to evaluate how to grant merit raises, the motion carried unanimously (5-0).

BOARD MEMBER ITEMS:

There were none.

BOARD ATTORNEY ITEMS:

There were none.

DISCUSSION AND ACTION ITEMS:

The third item on the agenda was to discuss the 2026-2027 budget.

Mrs. Marquardt briefly reviewed the budget and asked for questions, noting that she would adjust the pay increases based upon the Authority's approval of the 2% cost-of-living increase and 1% discretionary merit.

After questioning by Mr. Clepper about various revenue and expenses, Mrs. Marquardt stated that the majority of SVTA's funding comes from grants.

Chairman Hale added that even employee pay increases came from grants.

Discussion continued on specifics of the proposed budget and various options to account for increased ridership.

Mr. Lilker questioned certain aspects of the budget, including wraps for vehicles, legal expenses, and the review and writing of policies.

Much discussion ensued on answering Mr. Lilker's questions.

Commissioner Ford questioned some roll-over into the upcoming fiscal year. Mrs. Marquardt noted that the buses would not arrive in the current fiscal year and thus the need to roll over the funding for them. She added that there was a difference between State and Federal fiscal years, which ran from July to June, and SVTA's fiscal year, which ran from October to September.

Commissioner Mobley moved to adopt the SVTA budget for Fiscal Year 2026-2027 with the adjusted salaries as earlier approved (with the final budget amount to be

presented later after recalculations for the salaries). Commissioner Howell seconded, and the motion carried unanimously.

GENERAL BUSINESS:

The fourth item on the agenda was additional agenda items.

There were none.

The fifth item on the agenda was Board Inquiries, Requests, and Comments.

There were none.

The sixth item on the agenda was Administrator's comments.

Administrator Kennon noted the number of new riders on SVTA vehicles, total riders and trips, new driver training, and commendations from the public.

Chairman Hale thanked the SVTA employees for the work they performed and that the Commissioners had to be mindful of the public's money.

After questioning about the former employee who had filed for unemployment, been rejected, and then filed a lawsuit against it, it was noted that they had been fired, not let go due to downsizing.

Mr. Lilker stated that the Authority could withdraw its objection to unemployment and end the ongoing hearing.

Mr. Clepper thanked the Chairman for allowing the public to speak and suggested the Authority review the cost of legal services for the lawsuit rather than the unemployment.

Mrs. Marquardt noted that attorney's fees for the lawsuit were fully reimbursable, but unemployment costs were not, and the Authority would therefore be fully responsible for those costs if they accepted the former employee's claims.

Discussion continued on the unemployment claims and the reprehensible actions of the former employee.

Attorney Mercer noted that hearings on the matter were in session and the Authority making a decision now without hearing all the facts could open up the SVTA to future liability.

Commissioner Mobley moved to no longer contest the unemployment claims of the former employee. Commissioner Ford seconded, and after further discussion and a restatement by Attorney Mercer that the Authority was opening themselves up for future liability and that a year's unemployment would be just over $14,000 with unknown future costs, the motion failed (2-3), with Commissioners Phillips, Commissioner Howell, and Chairman Hale against.

Administrator Kennon stated that she had offered the employee that they resign instead of being fired so they could receive their 200 hours' worth of annual time, but she had been turned down in no uncertain terms.

ADJOURNMENT:

Commissioner Howell moved to adjourn the meeting. Commissioner Ford seconded, and the motion carried unanimously (5-0).

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

Approved and adopted the _____ day of _____, 2026

_____ _____

Eric Musgrove
Secretary to the Board

Don Hale
Chair, Board of Directors

October 14, 2026
Suwannee Valley Transit Authority Conference Room
Live Oak, Florida

MINUTES
of the
GOVERNING BOARD OF DIRECTORS

5:00 p.m.

OPENING AND INVOCATION:

The Governing Board of Directors of the Suwannee Valley Transit Authority met on the above date and time for a special meeting.

Chairperson Don Hale called the meeting to order at 5:03 p.m. The invocation and Pledge of Allegiance to the Flag of the United States of America were held.

ATTENDING:

The following Board members were present: Chair Don Hale and Commissioners Everett Phillips, James Howell, Robby Roberson, and Leo Mobley. Commissioner Rocky Ford was not initially present but arrived later.

Also present were Board Attorney Stephen Mercer, Board Secretary Eric Musgrove, SVTA Administrator Candice Kennon, SVTA employee Monica Marquardt, and Stew Lilker.

Chair Hale stated that he had received a phone call regarding the wording of the advertisement for the meeting and had reached out to the SVTA Attorney for clarification.

Attorney Mercer stated that the meeting was properly advertised in local newspapers and the Board was present to adopt a budget resolution.

PUBLIC CONCERNS AND COMMENTS:

Mr. Lilker questioned the wording of the advertisement, suggesting that it should be a public hearing to adopt the budget, not a budget resolution. Attorney Mercer noted that by Statute, the budget must be adopted by resolution, and the advertisement was in compliance with the Statutes.

Commissioner Mobley discussed merit raises. Administrator Kennon replied that 2% raises for employees was in the budget resolution, with merit raises to be determined later.

Discussion ensued on particulars of the issue, with it noted that the merit raise proposal would come back before the Board for final approval at the next regular meeting.

Some discussion also ensued on the meeting timing and contacting of members.

Commissioner Ford arrived at the meeting at 5:13 p.m.

Discussion continued on meeting particulars and the possibility of online meetings.

Chair Hale asked that Attorney Mercer look into holding online meetings.

Mr. Lilker suggested that the previous attempt at holding a public meeting to adopt the budget had been cancelled as not legal and once again questioned the wording of the advertisement for tonight's meeting. He also stated that the previous regular meeting did not have an actual public hearing on the budget when the Board had discussed the budget. Mr. Lilker then questioned the look and wording of the notices sent to the counties, stating that there was no ADA notice, no notice for appeal, and no purpose for the meeting listed.

Chair Hale believed that there had been two budget hearings, with the previous meeting becoming more of a workshop due to last-minute changes made to the budget.

Mr. Lilker continued with his concerns about the wording of the public notice and that the meeting was held after September 30, which he believed was out of compliance. He also questioned the online posting of the budget, which he could not even access.

Attorney Mercer stated that postings had been in the *Riverbend News* and *Lake City Reporter* seven days prior to the meeting with ADA requirements listed, following Statutes. Under Statute, the budget must be adopted by resolution, and the current meeting was the budget hearing to do that. He added that since the Transit Authority was not a taxing authority, it did not fall under the TRIM requirements.

Chair Hale asked for the Board's wishes about the meeting.

Attorney Mercer recommended opening the public hearing for public comments and vote on the budget resolution afterwards. He read the newspaper advertisements into the

record, which included that it would be a public hearing to adopt the budget resolution for Fiscal Year 2026-2027, along with ADA requirements as required by Statutes.

The Board agreed to move forward with the public hearing and budget adoption.

ACTION ITEM:

The only item on the agenda was to approve Resolution #2026-04, adopting the already approved budget from the September 14, 2026 meeting.

Chair Hale opened the public hearing.

Mr. Lilker believed the advertisements were incorrect and continued to reiterate his views on the matter, including the notice's wording about adopting a budget resolution.

There being no further comments, Chair Hale closed the public hearing.

After questioning, Administrator Kennon noted that the merit raises would not be ready at the next regular meeting since a salary comparison had been requested by the Board at the previous meeting. She was using various sources for the study.

Commissioner Mobley suggested that the Authority use an outside agency to determine merit raises, referencing Suwannee County's recent salary compensation study.

Chair Hale stated that Suwannee County's study was for a different purpose.

Attorney Mercer suggested that hiring an actuary to determine the raises would cost the entire amount available for the raises.

Commissioner Ford suggested setting a minimum/maximum salary or pay grade for each position. Administrator Kennon replied that she was working on that, since there was not one available when she became Administrator.

Administrator Kennon then read the proposed resolution into the record.

Commissioner Ford moved to approve Resolution #2026-04, adopting the already approved budget from the September 14, 2026 meeting for Fiscal Year 2026-2027 in the amount of $4,686,254. Commissioner Phillips seconded. Mr. Lilker commented about the pay raises and merit/performance raises. The Board and Administrator Kennon discussed the pay raises, merit/performance raises, and a salary study that would have to be paid for

by the counties because it was not reimbursable by the State. **The motion to adopt the budget resolution carried unanimously.**

Discussion continued on a salary study.

By consensus, the Board agreed for staff to get quotes for an outside agency to perform a salary study for SVTA employees and return to the Board for discussion and possible approval, for implementation before the next budget year.

Discussion ensued on Amendment 3's potential impact on SVTA if it passed.

After questioning, the Board clarified that Administrator Kennon could simply give a 3% across-the-board raise for employees under the budget that was just approved.

Commissioner Ford asked how many people had quit SVTA since the last meeting. Administrator Kennon replied that three people had resigned, one because of taking care of family out of town, one due to the pay, and another because of not liking their schedule; all of them had only been employed for a short amount of time. Several new employees, including bus drivers, were starting work in the near future and all routes were covered.

Discussion also ensued on insurance, and it was noted that SVTA employees had life insurance and retirement through the Florida Retirement System (FRS).

ADJOURNMENT:

Commissioner Phillips moved to adjourn the meeting. Commissioner Ford seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:04 p.m.

Approved and adopted the _____ day of _____, 2026

_____ _____

Eric Musgrove
Secretary to the Board

Don Hale
Chair, Board of Directors

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5310 GRANT
RESOLUTION #: 2026-05

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE ***Suwannee Valley Transit Authority***, FLORIDA:

This resolution applies to the Federal Program under U.S.C. Section 5310.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, execute subsequent agreements, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9***, ***2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5311 GRANT
RESOLUTION #: 2026-06
COLUMBIA COUNTY

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE ***Suwannee Valley Transit Authority***, FLORIDA:

This resolution applies to the Federal Program under U.S.C. Section 5311.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9, 2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5311 GRANT
RESOLUTION #: 2026-07
HAMILTON COUNTY

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE ***Suwannee Valley Transit Authority***, FLORIDA:

This resolution applies to the Federal Program under U.S.C. Section 5311.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9, 2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5311 GRANT
RESOLUTION #: 2026-08
SUWANNEE COUNTY

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE ***Suwannee Valley Transit Authority***, FLORIDA:

This resolution applies to the Federal Program under U.S.C. Section 5311.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9, 2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5311 CAPITAL GRANT
RESOLUTION #: 2026-09

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE ***Suwannee Valley Transit Authority***, FLORIDA:

This resolution applies to the Federal Program under U.S.C. Section 5311.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9***, ***2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

SUWANNEE VALLEY TRANSIT AUTHORITY
1907 Voyles Street, SW
Live Oak, Florida 32064

SECTION 5339 GRANT
RESOLUTION #: 2026-10

A **RESOLUTION** of the ***Suwannee Valley Transit Authority*** authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, ***Suwannee Valley Transit Authority*** has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY ***Suwannee Valley Transit Authority,*** FLORIDA:

This resolution applies to Federal Program(s) under U.S.C. Section(s) 5339.

The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Candice Kennon, Administrator, is authorized to sign the application, accept a grant award, purchase vehicles/equipment, and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS ***November 9, 2026***

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

Pending Revenue

Amount	Month	Grant	Status
$ 105,187.97	May-26	5311	Pending Previous Month Approval
$ 104,415.24	Jun-26	5311	Pending Previous Month Approval
$ 131,406.02	Jul-26	5311	Pending Previous Month Approval
$ 103,403.56	Aug-26	5311	Pending Previous Month Approval
$ 96,195.98	Sep-26	5311	Pending Previous Month Approval
$ 108,121.75	Oct-26	5311	Pending Previous Month Approval

Amount	Month	Funds	Status
$ 1,481.12	May-26	Fuel Tax Return	Payment Due By 01/16/2027
$ 2,268.84	June-26	Fuel Tax Return	Payment Due By 01/19/2027
$ 1,818.65	July-26	Fuel Tax Return	Payment Due By 02/20/2027
$ 1,733.43	August-26	Fuel Tax Return	Payment Due By 03/24/2027
$ 1,700.94	September-26	Fuel Tax Return	Payment Due By 04/22/2027

$ 657,733.50 Total Pending Revenue

Account Balances as of 09/30/2026		
Checking Account	$	89,348.55
Interest Account	$	750,666.58
CD	$	1,052,758.22
Grand Total	$	1,892,773.35

Suwannee Valley Transit Authority

FY 2025-26 Budget

Revenue	2025-2026 Approved Budget	2025-2026 Amendments
4111 Passenger-Paid Fares	$ 49,142.56	$ 30,431.04
4151 Maintenance Services	$ 1,152.73	$ -
4152 Donations	$ 7,864.50	$ 575.00
4159 Interest Income	$ 19,162.94	$ 48,365.08
4160.1 CDC+	$ 19,846.09	$ 11,976.70
4160.2 Medwaiver	$ 289,626.81	$ 169,097.29
4160.3 Ryan White	$ 262.50	$ 39.00
4160.4 SREC	$ 24,999.96	$ 24,999.96
4180 Extraordinary & Special Items	$ -	$ 237.04
4300 Local Government Funds	$ 114,458.40	$ 114,458.40
4400.1 Trip & Equipment	$ 730,176.00	$ 451,898.58
4630 Sales & Disposals of Assets	$ 15,000.00	$ 12,816.50
Columbia 5311 (G3C12)24-25	$ 604,979.00	$ 261,177.56
Hamilton 5311 (G3C13)24-25	$ 124,932.00	$ 79,711.90
Suwannee 5311 (G3C14) 24-25	$ 389,343.00	$ 176,133.65
Estimated May-September 5311 Revenue		$ 540,608.77
Columbia 5311 (G3S67) 25-26 ($592,585)	$ 1,114,980.00	$ -
Hamilton 5311 (G3S64) 25-26 ($122,372)	$ 377,007.00	$ -
Suwannee 5311 (G3S62) 25-26 ($762,735)	$ 546,782.00	$ -
Disability Determinations	$ 73.79	$ -
Total Revenue	$ 4,429,789.29	$ 1,922,526.47
Capital Grant	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5310 (G3B95) (24-25) (2 Buses)(Wraps)	$ 337,413.00	$ 300,373.20
5310 G3P49 (25-26) (Facility Upgrades)	$ 194,085.00	$ 25,920.00
5311 G3Q44 (25-26)	$ -	$ 14,430.65
5339 G3N62 (25-26) (2 Buses) Ordered 04/24/26	$ 319,324.00	$ -
Shirley Conroy (25-26) (Minivan)	$ 72,956.00	$ -
4400.2 Trip & Equipment Capital	$ -	$ 33,393.86
Total Capital Revenue	$ 923,778.00	$ 374,117.71
Grand Total Revenue	$ 5,353,567.29	$ 2,296,644.18

Suwannee Valley Transit Authority

FY 2025-26 Budget

Expenses	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5011.1 Operations Salary & Wages	**$ 806,174.16**	**$ 570,092.25**
5011.2 Maintenance Salary & Wages	**$ 153,487.13**	**$ 158,448.60**
5011.4 General Admin-Salary & Wages	**$ 294,312.72**	**$ 216,814.95**
5015 Fringe Benefits	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5015.12 Federal Taxes	**$ 14,700.00**	**$ 1,208.27**
5015.13 Medicare Taxes	**$ 18,182.63**	**$ 11,299.78**
5015.14 Social Security	**$ 77,746.39**	**$ 59,032.37**
5015.21 Medical-Health Expenses	**$ 303,774.00**	**$ 138,040.50**
5015.244 Aflac - Health Expense	**$ 10,461.12**	**$ 13,127.63**
5015.33 Retirement Costs	**$ 219,030.88**	**$ 143,352.69**
5090.46 Fines & Penalties		**$ 1.74**
5015.41 Uniforms (Operations)	**$ 4,500.00**	**$ 2,766.23**
5015.42 Uniforms (Maintenance)	**$ 3,650.64**	**$ 3,506.82**
5020 Services	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5020.10 Pest Control	**$ 592.70**	**$ 599.76**
5020.11 Custodial Services	**$ 7,434.00**	**$ 6,492.88**
5020.12 Shredding Services	**$ 830.76**	**$ 664.25**
5020.13 Generator Services (Maint.)	**$ 865.20**	**$ 735.00**
5020.15 Fire Extinguisher Services	**$ 968.10**	**$ 1,271.00**
5020.17 Vehicle Wrap & Paint	**$ 26,320.00**	**$ 11,862.40**
5020.1 Drug & Alcohol Screenings	**$ 1,879.20**	**$ 1,050.00**
5020.2 Background Screenings	**$ 500.00**	**$ 961.37**
5020.3 Medical Examination	**$ 1,210.00**	**$ 1,870.00**
5020.4 Legal Services	**$ 3,764.25**	**$ 15,038.50**
5020.5 Board Secretary	**$ 1,925.00**	**$ 2,400.00**
5020.9 Finance & Accounting Services	**$ 32,700.00**	**$ 32,700.00**
5020.6 Information Technology	**$ 29,166.01**	**$ 24,402.72**
5020.7 Web Services	**$ 1,800.00**	**$ 5,388.13**
5020.91 Payroll Services	**$ 15,279.41**	**$ 8,258.72**

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5030 Materials and Supplies	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5031 Fuel & Lubricants	**$ 191,860.85**	**$ 125,912.01**
5032.1 Tires and Tubes	**$ 8,993.52**	**$ 2,131.99**
50392b2 Shop Supplies	**$ 6,294.25**	**$ 1,552.27**
5039.2b Vehicle Maint & Repair	**$ 1,170.52**	**$ 12,891.67**
50392b1 Parts	**$ 47,269.36**	**$ 11,459.11**
5039.3 Facility Maintenance	**$ 10,500.00**	**$ 331.64**
Pending Facility Upgrades Moved to specific grant in revenue & Expenses	**$ 300,000.00**	**$ -**
50393a Maint of Vehicle Equipment	**$ 420.00**	**$ 280.00**
5039.3e Facility Materials & Supplies	**$ 2,523.59**	**$ 645.04**
50393e1 Janitorial Supplies	**$ 321.30**	**$ 241.76**
5039.4F Office Supplies	**$ 15,750.00**	**$ 11,504.84**
50394F1 Postage	**$ 1,807.32**	**$ 1,404.14**
5039.5 Information Technology Material	**$ 335.33**	**$ -**
5040 Utilities	**2025-2026 Approved Budget**	**2025-2026 Amendments**
5040.21 Propane & Gas for Bldg.	**$ 882.00**	**$ -**
5040.22 Water, Sewer, & Garbage	**$ 6,218.88**	**$ 4,337.64**
5040.23 Telephone	**$ 19,804.79**	**$ 6,885.89**
5040.26 Internet	**$ 12,814.77**	**$ 9,287.75**
5040.27 Cell Phones & Tablets	**$ 15,000.00**	**$ 9,836.65**
5040.2 Electricity	**$ 14,749.35**	**$ 8,763.44**
5050 Casualty and Liability Costs	**$ 118,650.00**	**$ 111,728.00**
5060 Taxes	**$ 407.19**	**$ 158.15**
5090 Miscellaneous Expenses	**$ 12.60**	**$ -**
5090.12 Travel & Training	**$ 9,450.00**	**$ 10,642.19**
5090.41 Dues & Subscriptions	**$ 1,260.00**	**$ 3,374.78**
5090.44 Entertainment Expense		**$ 292.75**
5090.48 Advertisements	**$ 1,838.74**	**$ 2,173.07**

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5220 Operating Lease Expenses	2025-2026 Approved Budget	2025-2026 Amendments
5220.1 Postage Lease Expense	$ 554.40	$ 539.85
5220.2 Water Cooler Lease Expense	$ 441.00	$ 385.00
5220.4 Copier - Lease	$ 4,973.09	$ 3,368.77
5220.3 Parking Lease Expense	$ 1,890.00	$ -
5015.26 Bank Service Charges	$ 83.79	$ -
5210 Interest Expense	$ 1.00	$ 45.31
6800 Communication/Info Systems	$ 27,892.33	$ 24,939.31
5310 (G3B95) (24-25) (2 Buses)(Wraps)	$ 337,413.00	$ 333,748.00
5310 G3P49 (25-26) (Facility Upgrades)	$ 215,650.00	$ 28,800.00
5311 G3Q44 (25-26)	$ -	$ 14,430.65
5339 G3N62 (25-26) (2 Buses) Ordered 04/24/26	$ 319,324.00	$ -
Shirley Conroy (25-26) (Minivan)	$ 72,956.00	$ -
4400.2 Trip & Equipment Capital		$ 37,104.29
Contingency	$ 1,000,000.00	$ -
Total Expenses	$ 4,800,767.26	$ 2,210,582.52
Total Net Profit	$ 765,041.03	$ 134.75