

SUWANNEE VALLEY TRANSIT AUTHORITY



SPECIAL PUBLIC MEETING OF THE BOARD OF DIRECTORS
SUWANNEE VALLEY TRANSIT AUTHORITY
1907 VOYLES STREET, SW
LIVE OAK, FL 32064

**AGENDA FOR PUBLIC HEARING TO
ADOPT BUDGET RESOLUTION
OCTOBER 6, 2026, AT 4:45 P.M.**

ATTENTION

- Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on. They shall complete one comment card for each item and submit the card(s) to the Chairman before the meeting is called to order.

PUBLIC CONCERNS AND COMMENTS - 3 Minute Limit

ACTION ITEM

1. Resolution #2026-04 Adopting the already approved Budget from the September 14, 2026 meeting, for fiscal year 2026-2027 Budget And Ratifying Certain Operations Expenditures and Procedures

Monica Marquardt



SUWANNEE VALLEY TRANSIT AUTHORITY

1907 Voyles Street, SW
Live Oak, Florida 32064

**2026-2027 BUDGET
RESOLUTION #: 2026-04**

A RESOLUTION OF THE SUWANNEE VALLEY TRANSIT AUTHORITY BOARD ADOPTING THE BUDGET FOR FISCAL YEAR 2026–2027 AND RATIFYING CERTAIN OPERATIONAL EXPENDITURES AND PROCEDURES.

WHEREAS, the Suwannee Valley Transit Authority has prepared and presented the estimated revenues and appropriations for the Fiscal Year 2026–2027 Budget; and

WHEREAS, the Suwannee Valley Transit Authority Board approved the Fiscal Year 2026–2027 Budget at its regularly scheduled meeting held on September 14, 2026, by unanimous approval of the Board;

WHEREAS, the Board finds that the budget set forth in Exhibit A is balanced, provides for the operation of the Transit Authority for Fiscal Year 2026-2027, and is in the best interest of the Transit Authority.

WHEREAS, the Suwannee Valley Transit Authority continued its normal and necessary operations following the Board's approval of the Fiscal Year 2026–2027 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Suwannee Valley Transit Authority that:

1. **Budget Adoption.** The Fiscal Year 2026–2027 Budget, which was previously approved by unanimous motion on September 14, 2026, by the Board, in the amount of **\$4,686,254.00**, is hereby adopted by Resolution.
2. **Ratification of Operational Expenditures and Procedures.** All normal and necessary operational expenditures, payments, purchases, administrative actions, and procedures undertaken by the Suwannee Valley Transit Authority in the ordinary course of business from **October 1, 2026, through October 6, 2026**, that are consistent with the approved Fiscal Year 2026–2027 Budget and the Authority's established policies and procedures, are hereby **approved, confirmed, and ratified** by the Suwannee Valley Transit Authority Board.
3. This resolution will take effect immediately upon its adoption by resolution.

The foregoing resolution was **DULY PASSED, ADOPTED, AND** became **EFFECTIVE** at a duly called and convened meeting held on the ____th day of **October, 2026**.

By: _____
Don Hale, Chairperson

ATTEST: _____
Eric Musgrove, Secretary

Suwannee Valley Transit Authority
FY 2026-27 Budget

EXHIBIT A

Revenue	2026-2027 Approved Budget
4111 Passenger-Paid Fares	\$ 34,000.00
4151 Maintenance Services	\$ -
4152 Donations	\$ -
4159 Interest Income	\$ 41,100.00
4160.1 CDC+	\$ 30,000.00
4160.2 Medwaiver	\$ 175,000.00
4160.3 Ryan White	\$ -
4160.4 SREC	\$ 24,999.96
4180 Extraordinary & Special Items	\$ -
4300 Local Government Funds	\$ 114,458.40
4400.1 Trip & Equipment (TD2629)	\$ 679,908.00
4630 Sales & Disposals of Assets	\$ 4,999.00
Columbia 5311 (G3C12)24-25 (Estimate of balance)	\$ 178,174.60
Hamilton 5311 (G3C13)24-25 (Estimate of balance)	\$ -
Suwannee 5311 (G3C14) 24-25 (Estimate of balance)	\$ 71,756.42
Columbia 5311 (G3S67) 25-26 (\$592,585)	\$ 592,585.00
Hamilton 5311 (G3S64) 25-26 (\$122,372)	\$ 122,372.00
Suwannee 5311 (G3S62) 25-26 (\$762,735)	\$ 381,367.00
Columbia 5311 (Pending Approval) 26-27	\$ 715,818.50
Hamilton 5311 (Pending Approval) 26-27	\$ 191,656.00
Suwannee 5311 (Pending Approval) 26-27	\$ 370,535.00
Disability Determinations	\$ -
Total Revenue	\$ 3,728,729.88
Capital Grant	
5310 (G3B95) (24-25) (Estimate of balance)	\$ 49,222.20
5310 G3P49 (25-26) (Facility Upgrades)	\$ 193,815.00
5311 G3Q44 (25-26) (Estimate of balance)	\$ 68,523.83
5311 (Pending) 26-27	\$ 328,399.00
5339 G3N62 (25-26) (2 Buses)	\$ 351,257.00
Shirley Conroy (25-26)	\$ -
Shirley Conroy (Pending Approval) 26-27	\$ 48,831.20
4400.2 Trip & Equipment Capital	\$ -
Total Capital Revenue	\$ 1,040,048.23
Grand Total Revenue	\$ 4,768,778.11

Suwannee Valley Transit Authority
FY 2026-27 Budget

Expenses	
5011.1 Operations Salary & Wages	\$ 850,686.30
5011.2 Maintenance Salary & Wages	\$ 156,383.14
5011.4 General Admin-Salary & Wages	\$ 307,495.97
5015 Fringe Benefits	
5015.12 Federal Taxes	\$ 13,860.00
5015.13 Medicare Taxes	\$ 19,339.90
5015.14 Social Security	\$ 82,694.74
5015.21 Medical-Health Expenses	\$ 329,000.00
5015.244 Aflac - Health Expense	\$ 17,000.00
5015.33 Retirement Costs	\$ 150,500.00
5090.46 Fines & Penalties	\$ -
5015.41 Uniforms (Operations)	\$ 5,100.00
5015.42 Uniforms (Maintenance)	\$ 5,000.00
2130.5 Accrued Leave Liability	\$ 104,504.58
2240 Accrued Pension Liabilities	\$ 14,661.99
5020 Services	
5020.10 Pest Control	\$ 599.76
5020.11 Custodial Services	\$ 7,000.00
5020.12 Shredding Services	\$ 600.00
5020.13 Generator Services (Maint.)	\$ 900.00
5020.15 Fire Extinguisher Services	\$ 1,000.00
5020.17 Vehicle Wrap & Paint	\$ -
5020.1 Drug & Alcohol Screenings	\$ 1,100.00
5020.2 Background Screenings	\$ 500.00
5020.3 Medical Examination	\$ 1,210.00
5020.4 Legal Services (Monthly)	\$ 10,200.00
5020.41 Legal Services (Update Policies)	\$ 10,000.00
5020.5 Board Secretary	\$ 3,000.00
5020.9 Finance & Accounting Services	\$ 33,700.00
5020.6 Information Technology	\$ 25,500.00
5020.7 Web Services	\$ 1,300.00
5020.91 Payroll Services	\$ 9,000.00
5030 Materials and Supplies	
5031 Fuel & Lubricants	\$ 180,000.00
5032.1 Tires and Tubes	\$ 4,000.00
50392b2 Shop Supplies	\$ 1,300.00
5039.2b Vehicle Maint & Repair	\$ 11,200.00
50392b1 Parts	\$ 22,000.00
5039.3 Facility Maintenance	\$ 1,400.00
Pending Facility Upgrades	\$ -
50393a Maint of Vehicle Equipment	\$ 350.00
5039.3e Facility Materials & Supplies	\$ 350.00
50393e1 Janitorial Supplies	\$ 260.00

Suwannee Valley Transit Authority
FY 2026-27 Budget

5039.4F Office Supplies	\$	11,300.00
50394F1 Postage	\$	1,000.00
5039.5 Information Technology Material	\$	-

Suwannee Valley Transit Authority
FY 2026-27 Budget

5040 Utilities	
5040.21 Propane & Gas for Bldg	\$ 500.00
5040.22 Water, Sewer, & Garbage	\$ 5,000.00
5040.23 Telephone	\$ 4,000.00
5040.26 Internet	\$ 10,000.00
5040.27 Cell Phones & Tablets	\$ 6,600.00
5040.2 Electricity	\$ 9,000.00
5050 Casualty and Liability Costs	\$ 115,000.00
5060 Taxes	\$ 200.00
5090 Miscellaneous Expenses	\$ -
5090.12 Travel & Training	\$ 9,200.00
5090.41 Dues & Subscriptions	\$ 4,000.00
5090.44 Entertainment Expense	\$ -
5090.48 Advertisements	\$ 5,000.00
5220 Operating Lease Expenses	
5220.1 Postage Lease Expense	\$ 550.00
5220.2 Water Cooler Lease Expense	\$ 420.00
5220.4 Copier - Lease	\$ 4,000.00
5220.3 Parking Lease Expense	\$ -
5015.26 Bank Service Charges	\$ -
5210 Interest Expense	\$ -
6500 Revenue Vehicles	\$ -
6800 Communication/Info Systems	\$ 30,000.00
5310 (G3B95) (24-25) (Estimate of balance)	\$ 54,692.00
5310 G3P49 (25-26) (Facility Upgrades)	\$ 215,650.00
5311 G3Q44 (25-26)	\$ 68,523.83
5311 (Pending) 26-27	\$ 328,399.00
5339 G3N62 (25-26) (2 Buses)	\$ 351,257.00
Shirley Conroy (Pending Approval) 26-27	\$ 48,831.20
4400.2 Trip & Equipment Capital	\$ -
Contingency	\$ 1,020,434.59
Total Expenses	\$ 4,686,254.00
Total Net Profit	\$ 82,524.11