



**TENTATIVE AGENDA FOR  
MAY 12, 2025, AT 6:00 P.M.**

**Invocation**

**Pledge to American Flag**

**ATTENTION**

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman's, or designee's, signature on all associated documents.
- Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on. They shall complete one comment card for each item and submit the card(s) to the Chairman before the meeting is called to order.

**APPROVAL OF MINUTES**

1. April 14, 2025, Regular Meeting

Pages 1-5 Don Hale

**PUBLIC CONCERNS AND COMMENTS - 3 Minute Limit**

**CONSENT**

**TIME SPECIFIC ITEMS**

**STAFF ITEMS**

2. Financial Update

Pages 6-13 Monica Marquardt

**BOARD MEMBER ITEMS**

**BOARD ATTORNEY ITEMS**

**DISCUSSION AND ACTION ITEMS**

3. RFP Draft for SVTA/Board Attorney

Pages 14-30 Candice Kennon &  
Monica Marquardt

4. ADP Increase/Remote HR Assistant

Pages 31-33 Candice Kennon &  
Monica Marquardt

SUWANNEE VALLEY TRANSIT AUTHORITY  
MONTHLY MEETING OF THE BOARD OF DIRECTORS  
SUWANNEE VALLEY TRANSIT AUTHORITY  
1907 VOYLES STREET, SW  
LIVE OAK, FL 32064



### **GENERAL BUSINESS**

5. Additional Agenda Items. The Chairman calls for additional items.
6. Board Members' Inquiries, Requests, and Comments
7. Administrator's Comments

**Upcoming meeting: July 14, 2025, at 6:00 P.M.**

### **2025 Meeting Schedule**

**January 13<sup>th</sup>**

**February 10<sup>th</sup>**

**March 10<sup>th</sup>**

**April 14<sup>th</sup>**

**May 12<sup>th</sup>**

**July 14<sup>th</sup>**

**August 11<sup>th</sup>**

**September 8<sup>th</sup>**

**November 3<sup>rd</sup>**

### **2026**

**January 12<sup>th</sup>**